

## **SAMPLE LETTER**

Office of Victim and Survivor Rights and Services (OVSRS)  
P.O Box 942883  
Sacramento, CA 942883-0001

**Mark your Letter CONFIDENTIAL if you do want it shared with  
Chuck and His attorney**

RE: Parole Hearing - Chuck E Johnson CDC #K11650  
 Convicted of 1<sup>st</sup> degree murderer Sentenced 25 years to life  
Hearing Date December 1, 2009

Dear Commissioners

In regard to the above matter, and on behalf of the family of  
Brittany Lynn Rethorn-Riggs, who was murdered by Chuck  
Johnson, I am objecting, in the strongest possible terms, to the  
parole, which has been put before you. Chuck Johnson received a  
fair trial.

**Add personal statement**

When you have reviewed the details of this case, I am hopeful that  
your response will be to agree that parole is neither warranted nor  
deserved and will deny any relief to Chuck Johnson.

Sincerely,

**Try to keep it only a single page in length, which is important. Just  
be concise and accurate. Get the address right, include the name of  
the criminal and their Dept. of Corrections number, the sentence  
they received, date of sentencing, and make sure you oppose their  
release. If you include facts, be accurate. The people to whom  
these letters should be sent have access to transcripts and police  
reports.**

